



The ATLAS Foundation

Grant Making Policy

Charitable Purposes

This grant making policy lays out our aims and principles in awarding grants. These will be applied to any given grant and will be decided on a case for case basis.

We can only fund organisations that are charitable or have charitable projects and fall within the objectives of The Atlas Foundation, which are:

We work with communities where there's a need and we can have a positive impact on children.

We use Rugby to instil values of integrity, teamwork, enjoyment, and commitment, using local partnerships to deliver:

- Education – access, attendance & attainment, life-skills, jobs
- Health – nutrition, clean water, feminine hygiene, mental health
- Inclusion – Mixed programmes, healthy relationships, peace building

Helping children to live happier lives with better choices and opportunities to thrive.

Criteria & Priorities

All types of funding are subject to funds available. The Atlas Foundation will only offer funding where the money has already been raised and banked and is in addition to our operating reserves which are stipulated in our reserves policy.

All organisations are subject to due diligence checks, which include provision of an in date public liability insurance certificate, child protection and health and safety policies, and latest accounts.

Funding is also subject to the organisation signing the grant agreement which includes, but is not limited to, the organisation:

- Maintaining adequate insurance.
- Agreeing that they will abide by our child protection and injury management policies; and abide by international laws against funding terrorism, money laundering, human trafficking and modern slavery.
- Completing quarterly impact surveys.
- At the end of each year, completing an annual report including financial report, and a compliance declaration.
- Providing suitable content for sharing on social media and in newsletters.



The Atlas Foundation will prioritise its available funds to fund organisations in the following order: continuing long term partners; new long-term partners, extended; new/one-off/pilot.

Continuing long-term partners funding criteria. The Atlas Foundation commits to funding trusted projects who we have worked with for at least 3 years for the long term. Continued funding is subject to the the organisation having complied with the criteria included in the grant agreement.

New long-term partners funding criteria. Organisations who have completed their first 3 years funding, or who have been involved with Atlas in some other capacity for at least 3 years, may be invited to apply for long-term funding. The Atlas Foundation will invite projects based on merits where the organisation has proven its ability to work well with The Atlas Foundation and have provided good quality content and reports. If invited, organisations will be required to complete a long-term partner application form.

Extended funding criteria. If The Atlas Foundation does not wish to invite an organisation to become a long-term partner, due to any reason, then The Atlas Foundation may agree an extended funding period of up to 3 years, which may be subject to completing a new application.

New Funding Criteria. The Atlas Foundation will only consider invited applications from organisations that The Atlas Foundation has not previously worked with or have ceased working with for over one year.

Only the trustees or senior staff members may invite grant applications from new organisations.

Grants will be awarded using the following priority:

- The funding The Atlas Foundation has available.
- The merit of the organisation's application (which must show their ability to demonstrate the social impact of their project in their community and how that aligns with The Atlas Foundation's objectives).
- Satisfactory completion of due diligence checks.

New organisations that are invited to make an application will usually be for a grant of up to £10,000 per year over 3 years.

One-off funding for pilot or capital projects. If an organisation The Atlas Foundation has worked with in the past wishes to apply for funding for a pilot or capital project, then they may approach The Atlas Foundation with a funding request. They then may be invited to complete a funding application.

From time to time The Atlas Foundation may become aware of organisations they may like to work with and may offer them the chance to complete a funding application for a new pilot project to



find out if the project can be successful and if the organisation works well with The Atlas Foundation. Pilot projects are usually 1 year in length.

Submission of Grant Applications

We require applications to be made using our application form and sent to us as an email attachment including any additional documentation that we have requested as additional attachments.

Reporting on Funding

All grantees will be required to provide a report on how their funding was used and the impact this has had. The content and nature of information to be reported will be appropriate for the size and type of grant awarded and will be tailored to each organisation. The Atlas Foundation will monitor such reports to not only ensure that funding is being/has been used for the purposes intended, but also to assess the impact the funding has made. This learning will be used to inform future decision making and policy to maximise the charity's impact.

Grant Management

Decision Making Process

Applications will be considered by our trustee board at quarterly board meetings. The trustees work to the Charity Commission C27 guidelines on trustee decision making.

Grants are awarded entirely at the discretion of the trustees and their decision is final.

Notification

All applicants will be notified of the outcome of their bid and successful applicants will have funding made available once they have signed the grant agreement.

Fund Management

Once funding has been awarded the funds are designated in The Atlas Foundations accounts. Funding is released in accordance with the terms set out in the grant agreement.

Data Protection

Applicants' data will be held in accordance with data protection legislation. It will be held securely, disclosed if subject to an access request, treated as confidential, only used for the purpose for which it has been provided and destroyed, once no longer needed.



Created: June 2020

Last revision: November 2023

Last reviewed by trustees: December 2024